

## COACH'S CONTRACT

The Minor Hockey Association of Lambeth is pleased to have selected you \_\_\_\_\_, as the Head Coach for \_\_\_\_\_ team.

We are pleased to have such dedicated volunteers in our community. In order for our organization to work efficiently and be cost effective, we do require the co-operation of everyone. The following list outlines the main responsibilities that will be required of you as Head Coach. You may delegate duties to other coaching staff or parent volunteers but, you are ultimately responsible to ensure that the following responsibilities are carried out.

1. Sweaters

All teams are issued home and away sweaters. Please ensure these sweaters are returned at the end of the season. You are expected to notify the Equipment Convener if there are any sweaters missing or in need of repair.

2. Fund Raising

All teams are responsible for their own fundraising to pay for tournaments, extra ice time, etc. All fundraising ideas must first be approved by the Executive.

3. Ice Time

Each team is responsible for their designated **practice** time slots. If you are unable to use your allotted ice time, you must try to trade it. If a trade cannot be made, the ice must be turned in to your Shamrock Rep with **72 hours notice**. If said ice goes unused and you have not followed the above guide lines, **your** team will be charged for the wasted ice time.

4. Approved Players & Bench Staff

Become familiar with the OMHA / OWHA Manual of Operations for the current year to ensure bench staff and players are compliant.

5. Game Sheets

You must ensure that the game sheets are filled out and signed as per the OMHA / OWHA Manual of Operations.

With respect to OMHA (boys) you must ensure that the white and green copies of the game sheet, for home games, are turned in to your Shamrock Rep immediately following your game. If the Shamrock Rep does not hand them in to the OMHA within a designated time frame, the Minor Hockey Association of Lambeth will be fined \$10 per game sheet. This fine will be passed on and become the responsibility of **your** team.

With respect to OWHA (girls) please make sure the white copy is faxed to the appropriate league and hand in the yellow copy to your Convener. If you cannot fax the white copy in time, please let your Convener know and she will do it. If you are fined for not faxing your game sheet within the designated time frame, the fine will be the responsibility of **your** team.

6. Contact Sponsors

When you receive your game schedule, please contact the sponsor of your team and provide them with a pair of Parent Passes and the schedule for both regular season and playoffs.

7. Trophies & Plaques

You are responsible to keep track of trophies and/or plaques awarded to your team – most have to be returned to be given out again next year.

8. Equipment

You are responsible to ensure all equipment belonging to the Minor Hockey Association of Lambeth is returned (goalie, trainers, water bottles, etc.) at the end of the season.

9. Fines

Any fines from the OMHA / OWHA will be charged back to the offending team.

10. Coach's Room

Please ensure all coaching supplies are returned to the coach's room, immediately after use, so that they are available for all coaches.

11. Timekeeper / Scorekeeper

Each team must supply a timekeeper and scorekeeper for their home games and any neutral games that your team may be hosting.

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Date

We would like to thank you in advance for your co-operation. If you feel you cannot fulfill these responsibilities, please contact a member of the Executive of the Minor Hockey Association of Lambeth to allow us to make other arrangements.

Thank You.

Executive  
Minor Hockey Association of Lambeth